

From: [Coomber, Robert](#)
To: [O'Grady, John](#); [Morrison, Denise](#); [Tim Seidman](#); [McBride, William](#); [Mills, Lesley](#); [Pitchford, Ann](#); [Sims, Mark](#); [Oliver, Leah](#); [Doolan, Stephanie](#)
Cc: [Bonner, Jerome](#); [Atkinson, Ryan](#); [Engebretson, Lizabeth](#); [Young, Debbie](#)
Subject: Courtesy Notice: SSCs Uploading PARS into EOPFs
Date: Tuesday, February 13, 2018 5:50:00 PM

Dear Union Representatives,

The Human Resources Shared Service Centers have been uploading employees' 2017 performance appraisals into their Electronic Official Personnel Folder (eOPF). The employees will receive email notifications that their performance appraisals have been uploaded. This pilot provides employees with immediate access to their performance appraisal. Please note the Shared Service Centers did not modify eOPF access.

Employees in the following offices have/will receive notices that their performance appraisal has been uploaded into their eOPFs:

Cincinnati:

Region 5
Region 6
Region 7
Region 8
OARM
OLEM
OECA

Research Triangle Park (RTP):

OEI

Las Vegas

OW
OITA

This change in the technology, means and methods of filing PARs documents is *de minimis*, and there is no adverse impact on employees. We do not consider it negotiable, but we wanted you to know what was going on when questions arose.

Feel free to contact me with any questions.

Best,

Bob

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